

## HIGHER AND TECHNICAL EDUCATION DEPARTMENT

Madam Cama Marg, Hutatma Rajguru Chowk  
Mantralaya, Mumbai 400 032, dated the 26th October 2018

### NOTIFICATION

MAHARASHTRA PUBLIC UNIVERSITIES ACT, 2016.

No. PARINI- 2018/C. R. No. 105/VISHI-2.—In exercise of the powers conferred by sub-section (10) of section 72 read with sub-section (10) of section 99 of the Maharashtra Public Universities Act, 2016 (Mah. Act. No. VI of 2017), the Government of Maharashtra hereby, prescribes the uniform Statute relating to procedure for conduct of business of meetings of Students' Council in university, colleges and recognized institutions, namely :—

### UNIFORM STATUTE No. 6 OF 2018.

1. *Short title.*—This Statute may be called the Maharashtra Public Universities (Procedure for Conduct of Business of Meetings of Students' Council in University, Colleges and Recognized Institutions) Uniform Statute, 2018.

2. *Procedure for Conduct of Business of Meetings of the Students' Council.*—(1) The Secretary of the College Students' Council shall call a meeting of the College Students' Council with the prior permission of the Principal or Director of the college or institution as the case may be and the President of the College Students' Council. A notice of the meeting shall be sent to the members at least eight clear days before the date of the meeting, along with the agenda for the meeting. In case of emergency, the notice period shall be of minimum three clear days.

(2) The Secretary of the College Students' Council shall prepare an agenda for a meeting in consultation with the Principal or Director of the college or institution as the case may be.

(3) The Principal of the college or Director of the institution as the case may be shall preside over the first meeting of the College Students' Council. The Secretary of the College Students' Council shall offer secretarial services to the meeting.

(4) The Secretary of the University Department Students' Council shall call a meeting of the University Department Students' Council with the prior permission of the Director of Students' Development and the President of the University Department Students' Council.

(5) The Secretary of the University Department Students' Council shall prepare an agenda for a meeting in consultation with the Director of Students' Development.

(6) The Director of Students' Development shall preside over the first meeting of the University Department Students' Council. The Secretary of the University Department Students' Council shall offer secretarial services to the meeting.

(7) The Secretary of the University Students' Council shall call a meeting of the University Students' Council with the prior permission of the President of the University Students' Council.

(8) The Secretary of the University Students' Council shall prepare an agenda for a meeting in consultation with the Vice-Chancellor.

(9) The Vice-Chancellor shall preside over the first meeting of the University Students' Council. The Secretary of the University Students' Council shall offer secretarial services to the meeting.

(10) The Students' Councils shall meet at least once in every three months.

(11) The quorum for the meeting of the Students' Council shall be one-third of the total number of members. If there is no quorum, the meeting shall stand adjourned for half an hour and no quorum shall be necessary for such adjourned meeting.

(12) The President or in his absence, a person elected by the members present from amongst themselves shall preside at the meeting.

(13) All proposals on the agenda shall be decided by a simple majority of votes of the members present. The President shall have a vote. In case of equality of votes, the President shall have the casting vote.

(14) The secretary of the respective Students' Council shall prepare the budget for their functions and shall place it in the meeting, generally in the month of January or February of the preceding financial year.

(15) The Secretary of the respective Students' Council shall prepare the minutes of the meeting immediately after the meeting is concluded and shall submit the same to the President for his approval.

(16) Approved minutes of the meeting of the Students' Council shall be sent to the Principal or Director or Director of Students' Development for the needful.

(17) In the last meeting of the year, the report of the activities of the Students' Council shall be prepared and submitted to the Principal or Director or Director of Students' Development.

By order and in the name of the Governor of Maharashtra,

D. R. KAHAR,

Deputy Secretary to Government.